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**Educational Records Evaluation Service**

## ***To our dear clients***

*As ERES is operating in new environment because of various restrictions and precautions related to COVID-19 epidemic, we would like to communicate to our client the following:*

*ERES will continue its operations and will follow the same protocols for submission and return of documents by mail.*

*The office **will NOT be open for walk-ins until further notice**. Please mail your documents even if you live within driving distance to our Fairfield office. Using mail is as safe as bringing it in person, just use the service that would require signature for delivery and would provide you with a tracking number. Note that submission by mail is a common practice – the majority of our clients mail their documents to us.*

*We welcome you to contact us via email or phone call if you have any questions.*

*XO,*

*ERES Team*